

LETTER OF DUTY AFFIRMATION
No. 0498/K.6.4/ST/FEB/V/2017

To Whom It May Concern,

The Undersigned below, Vice Dean of Faculty of Economics and Business, Soegijapranata Catholic University, Semarang, Indonesia hereby assigns:

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Activity : Presenting Paper in 6th Asia-Pacific Regional Conference on Service-Learning Education The Heart:Nuturing a Fruitful Life Through Service Learning 28th , entitled : "**Total Capability Through Tax Service**"

Time and Place : 28th May to 2th June , 2017, at Petra Christian University, Surabaya.

This letter is issued for whatever it might deem useful to her.

Semarang, May 29, 2017

Vice Dean

Dr. Octavianus Digdo Hartomo, M.Si.,Akt.



Total Capability Through Tax Service

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ABSTRACT

Results of a complete education both Hard Skills and Soft Skills are required for a graduate diploma program primarily on understanding the material and practice is a demand that must be met if it wanted to compete with other graduates especially entering the Asian Economic Community. Job training is one way to introduce the world of work on the student as the final project is less meet the needs of the market or a place to be used as a field practice, because in theory and practice field of taxation have a gap because of too many regulations as well as the interpretation of a rule when dealing with tax authorities made the challenge and can not be obtained while following the teaching and learning process in class. Tax Center Service at a university that is done by involving students is one implementation of "Tri Dharma Perguruan Tinggi" would tax services for Small Medium Enterprises as well as people in need as one of dedication can be utilized by faculty as a tool in providing education practice for students and for the students as a place of learning practices and share capabilities for others (Talenta Pro Patria Et Humanitate) so that the motto of Smart, Professional, and Tenacious expected to be realized through the process of service learning and able to bridge between theory and practice in the community significantly. This paper was prepared based on reviews of evaluation of the practice of field work to students who have done a good job training students who attend and who do not follow the activities of the tax service center before.

PRELIMINARY

Expected results during the learning process at high level of course are graduates who have the overall ability either hard skill or soft skill, so that the graduates that are produced besides having the ability that also have other positive values that are true, honest, and professional. Diploma level education is an education that prepares its graduates as graduates who are ready to work in their field, so that in the process of teaching and learning in the classroom is supported by a practice that has a greater percentage than the supporting theories. In addition, field work practice which is the final task of students is expected to make graduates really ready to enter the world of work. In fact when students enter the final period or field work practice often find many things from the practice that is very much different from the theory given, so the practice of field work to be a very heavy time when it must learn things that are different from the real world or practice.

PURPOSE

- Produce professional graduates and high integrity in the field of Taxation supported by the knowledge and skills that menyahi.
- Produce experience and cooperation with various parties relevant to the field of taxation.
- Awakening the values of commitment, cohesiveness, and competence in the academic culture of Taxation Studies Program.
- Produce an active role in realizing good tax governance, correct, and professional.

DISCUSSION

Tax Center is one unit of the Faculty of Economics And Business of Soegijapranata Catholic University which handles research on taxation, socialization of taxation as well as public service field of taxation where one of them is giving assistance in making Annual Tax Report for individual person or Enterprises, especially for Small and Medium Enterprises (SMEs). Students are involved in assisting the preparation of annual tax report for SMEs in cooperation with Tax Center. Preceded with the socialization of taxation for SMEs and then followed by training the preparation of tax reports.

The students are given the responsibility to prepare an annual tax report starting from the making of Tax Report to the tax reporting process. Each process is done by the students themselves under the supervision of lecturers who have licensed the practice so that the results of the work of the students can be justified truth. In detail they do the work as done in the Office of the Tax Consultant, starting from receiving jobs, figuring out the data to be prepared report, the preparation of tax reports, tax payments, tax report, to the process of tax collection and filing services.

Because the process is so different that the students are able to understand the difficulties that go through the process of tax reporting, such as how to deal with tax officials, so that when students enter the final process of field work practices they already understand what should be done, then during the final process they can focus more on the case More complex to explore their experience in working in the field of taxation

CONCLUSION

The process of learning with real practice before actually entering the field work practice outside the campus is very helpful for students in understanding the principles of tax reporting in practice with all the difficulties encountered such as how to deal with taxpayers who do not understand the tax and how to deal with the tax officials when it must Confirm data. But all of these things can make students later as a graduate who is able to academically and able and ready to practice in carrying out duties in the field of taxation.

