



REPUBLIK INDONESIA  
KEMENTERIAN HUKUM DAN HAK ASASI MANUSIA

# SURAT PENCATATAN CIPTAAN

Dalam rangka perlindungan ciptaan di bidang ilmu pengetahuan, seni dan sastra berdasarkan Undang-Undang Nomor 28 Tahun 2014 tentang Hak Cipta, dengan ini menerangkan:

Nomor dan tanggal permohonan : EC00201979297, 31 Oktober 2019

## Pencipta

Nama : **Dr. Heny Hartono, SS, M.Pd, Rosita Herawati, ST, M.Sc, , dkk**  
Alamat : Jl. Lamongan VIII No 12 , Semarang, Jawa Tengah, 50233  
Kewarganegaraan : Indonesia

## Pemegang Hak Cipta

Nama : **LPPM Universitas Katolik Soegijapranata**  
Alamat : Jl. Pawiyatan Luhur IV/1, Bendan Dhuwur, Semarang, Jawa Tengah, 50234  
Kewarganegaraan : Indonesia

Jenis Ciptaan : **Program Komputer**  
Judul Ciptaan : **Aplikasi Alat Ukur Kompetensi Berbahasa Inggris Berbasis Digital**

Tanggal dan tempat diumumkan untuk pertama kali di wilayah Indonesia atau di luar wilayah Indonesia : 7 Oktober 2019, di Tainan

Jangka waktu perlindungan : Berlaku selama 50 (lima puluh) tahun sejak Ciptaan tersebut pertama kali dilakukan Pengumuman.

Nomor pencatatan : 000162208

adalah benar berdasarkan keterangan yang diberikan oleh Pemohon.

Surat Pencatatan Hak Cipta atau produk Hak terkait ini sesuai dengan Pasal 72 Undang-Undang Nomor 28 Tahun 2014 tentang Hak Cipta.

a.n. MENTERI HUKUM DAN HAK ASASI MANUSIA  
DIREKTUR JENDERAL KEKAYAAN INTELEKTUAL



Dr. Freddy Harris, S.H., LL.M., ACCS.  
NIP. 196611181994031001

## LAMPIRAN PENCIPTA

| No | Nama                                      | Alamat   |
|----|---|--|
| 1  | Dr. Heny Hartono, SS, M.Pd                | Jl. Lamongan VIII No 12  |
| 2  | Rosita Herawati, ST, M.Sc                 | Jl. Sanggung Raya II/Kav 9 RT 06/RW 06 Kel Jatingaleh Kec Candisari                |
| 3  | Dra. Cecilia Titiék Murniati,<br>MA.,Ph.D | Jl. Pandan Hijau II Blok B No 38, Kel Mangunharjo, Kec. Tembalang                  |
| 4  | Stevanus Alditian Lai                     | Cluster Hawaii A-28, Kota Delta Mas-Kelurahan Hegarmukti, Kecamatan Cikarang Pusat |

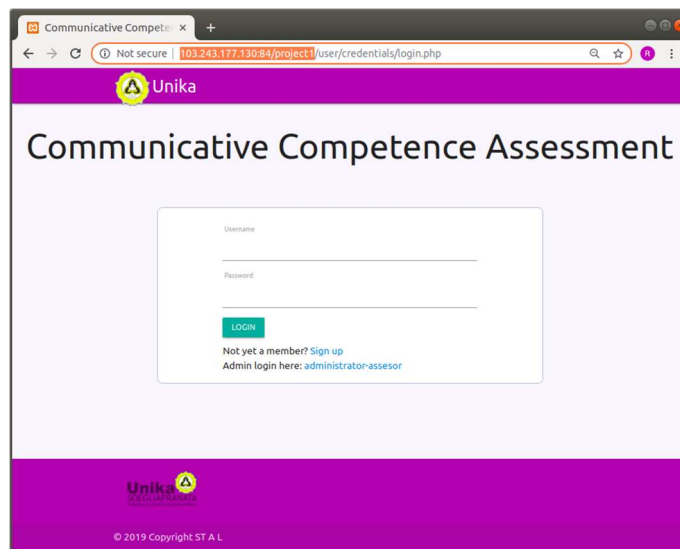




# Buku Manual Cara Menggunakan “Aplikasi Alat Ukur Kompetensi Berbahasa Inggris Berbasis Digital”

## Login untuk Pengguna/Guru

1. Buka alamat <http://103.243.177.130:84/project1> dengan menggunakan browser.



2. Jika anda belum memiliki username dan password untuk mengakses alamat ini, silahkan melakukan registrasi dengan menekan tulisan “Sign Up” yang berwarna biru di bagian bawah tombol “LOGIN”.

A screenshot of the registration page for the Communicative Competence Assessment application. The page features a purple header with the Unika logo. The main content area contains a white registration form with fields for "Name", "Institution", "Username", "Password", and "Confirm password". There is also a dropdown menu for "Assesor" with "Dr. Heny Hartono, SS. M" selected. A green "REGISTER" button is located at the bottom of the form.

3. Isi Nama, institusi, username, dan juga password sesuai kolom yang diberikan. Jangan lupa untuk

memilih nama assessor yang nantinya anda kehendaki untuk menilai anda dalam *Receptive-Productive Assessment*, dan *Performance Assessment*. Kemudian tekan tombol “REGISTER”, dan secara otomatis anda akan masuk dalam halaman penilaian *Self-Reflection Assessment*.

- Silahkan melakukan refleksi dan memberikan penilaian dengan cara memilih angka yang sesuai. Angka 1 untuk penilaian “strongly disagree”, 2=”disagree”, 3=”neutral” 4=”agree”, dan 5 untuk “strongly agree”.

|  | strongly disagree     |                       |                       | strongly agree        |                       |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|  | 1                     | 2                     | 3                     | 4                     | 5                     |
| <b>Linguistic Competence (LC)</b>  |                       |                       |                       |                       |                       |
| 1. I have no problem with pronunciation in english (ACC).  | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 2. My grammar and vocabulary help me to be a fluent speaker (FLU).   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 3. I know a lot of words and terms used in my subjects (RNG).  | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 4. I can use all tenses past, present, perfect, future, active, passive with no difficulty (APP).                        | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 5. When I teach in English, my students easily understand the lesson (INTL).   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| <b>Sociolinguistic Competence (SoC)</b>  |                       |                       |                       |                       |                       |
| 1. I use accurate expressions when speaking to my students in the class and outside the class (ACC).                     | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 2. My knowledge about English language and culture of the English native speakers helps me to be a fluent speaker (FLU). | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 3. I keep eye contact, use facial expressions and body language appropriately when I communicate in English (APP).       | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 4. I use examples of cultural differences when I teach in English (RNG).   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

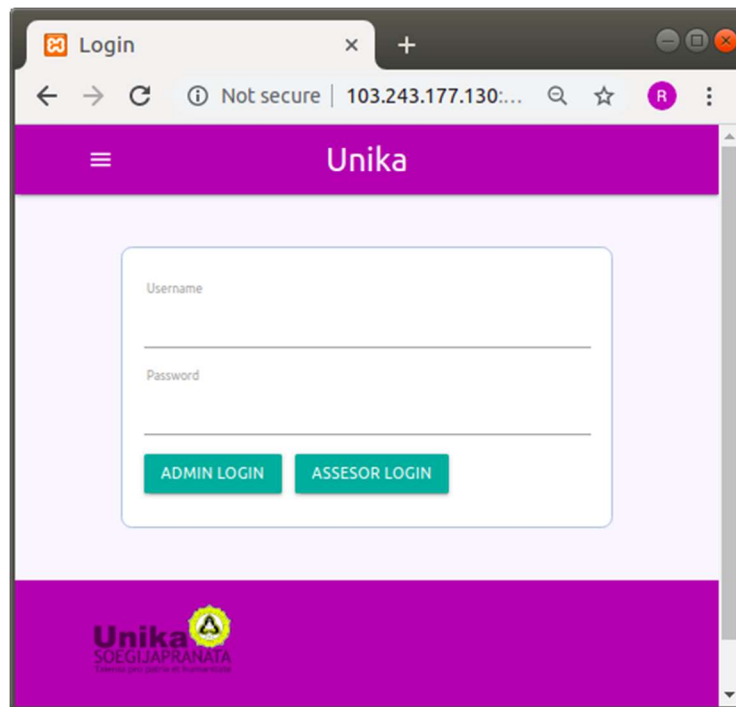
- Setelah melakukan penilaian dan menekan tombol submit, maka hasil penilaian dapat anda lihat pada halaman selanjutnya.

| SELF ASSESMENT POINT             |        |
|----------------------------------|--------|
| Linguistic Competence (LC)       | : 4.80 |
| Sociolinguistic Competence (SoC) | : 4.00 |
| Strategic Competence (SC)        | : 4.40 |
| Formulaic Competence (FC)        | : 4.60 |
| Discourse Competence (DC)        | : 4.60 |
| Interactional Competence (IC)    | : 5.00 |
| Your Avarage Point is 4.57       |        |

Silahkan tekan tombol logout untuk mengakhiri sesi penilaian *Self-Reflection Assessment*.

**Login untuk Assessor**

1. Buka alamat <http://103.243.177.130:84/project1> dengan menggunakan browser. Dan pilih menekan tulisan “Administrator-Assessor” yang berwarna biru di bagian bawah tombol “LOGIN”.



2. Masukkan username dan password yang anda miliki, lalu tekan tombol “ASSESSOR LOGIN”.
3. Anda akan otomatis menemukan halaman utama yang berisi daftar guru yang telah anda nilai maupun yang akan anda nilai dalam *Receptive-Productive Assessment*, dan *Performance Assessment*.

| NO. | NAME     | INSTITUTION                        | ASSESMENT DATE | SELF ASSESMENT | INTERVIEW                 | PERFORMANCE ASSESMENT                 | FINAL SCORE | FINAL IMPRESSION   |
|-----|----------|------------------------------------|----------------|----------------|---------------------------|---------------------------------------|-------------|--|
| 1.  | Aku      | unika                              | 04-10-2019     | 3.23           | 3.17                      | 2.77                                  | 3.02        | Competent Communicator :<br>Copes well but has occasional misunderstandings or makes occasional noticeable errors. |
| 2.  | ellena   | sma 3                              | 05-10-2019     | 3.60           | 4.5                       | 4.17                                  | 4.19        | Good Communicator :<br>Copes well and performs competently.  |
| 3.  | Cecilia  | Soegijapranata Catholic University | 07-10-2019     | 4.63           | <a href="#">Interview</a> | <a href="#">Performance Assesment</a> | -           | -  |
| 4.  | lion     | sma 3                              | 07-10-2019     | 3.83           | <a href="#">Interview</a> | <a href="#">Performance Assesment</a> | -           | -  |
| 5.  | ellena   | sma 3                              | 16-10-2019     | 3.80           | <a href="#">Interview</a> | <a href="#">Performance Assesment</a> | -           | -  |
| 6.  | Keinarra | Brilliant jati                     | 21-10-2019     | 4.57           | <a href="#">Interview</a> | <a href="#">Performance Assesment</a> | -           | -  |

- Jika anda akan melakukan penilaian, anda dapat menekan tulisan/link yang berwarna biru, sesuai dengan nama guru yang akan anda nilai.
- Berikut adalah halaman penilaian *Receptive-Productive Assessment*, silahkan memberikan penilaian sesuai dengan diskripsi pertanyaan yang ada.

The Receptive-Productive Assessment Of Mr./Ms. Cecilia

Guided questions for interview (approximately 10 minutes):

- Do you find it easy to teach your subject in English? Why?
- Do you only speak in English in the class?
- Is teaching in English a challenge for you? Why?

|  | strongly disagree     |                       |                       |                       | strongly agree        |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Interview  | 1                     | 2                     | 3                     | 4                     | 5                     |
| 1. Speaking with accurate grammar and vocabulary (LC - ACC).             | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 2. Speaking in appropriate manner (SoC - APP).                           | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 3. Speaking only in English, responding with little hesitation (SC-FLU). | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 4. Using adequate and appropriate chunks and idioms (FC-RNG).            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 5. Sentences are well structured (DC-APP).                               | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 6. Expressing feeling and opinion clearly (IC-INTL).                     | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

- Pada halaman penilaian *Performance Assesment*, silahkan memberikan penilaian yang sesuai dengan pertanyaan yang

disediakan.

USER

Not secure | 103.243.177.130:84/project1/admin/performanceAssesment.php?idusr=24&nama=Cecilia...

**Unika** logout

The Performance Assessment Of Mr./Ms. Cecilia

Put a tick (✓) in the column that best describes the participant's condition.  
1= strongly disagree 2=disagree 3= neutral 4= agree 5=strongly agree

|   | strongly disagree     |                       |                       |                       | strongly agree        |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|   | 1                     | 2                     | 3                     | 4                     | 5                     |
| <b>Linguistic Competence (LC)</b>   |                       |                       |                       |                       |                       |
| 1. Have no problem with pronunciation in english (ACC).                                     | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 2. Fluency supported by good grammar and rich vocabulary (FLU).                             | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 3. Wide range of words and specific terms (RNG).  | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 4. Use all tenses-past, present, perfect, future, active, passive-with no difficulty (APP). | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 5. Students easily understand the lesson (INTL).  | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
|   | strongly disagree     |                       |                       |                       | strongly agree        |
| <b>Sociolinguistic Competence (SoC)</b>   | 1                     | 2                     | 3                     | 4                     | 5                     |
| 1. Use accurate expressions when speaking to students in the class (ACC).                   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

7. Jika anda sudah selesai memberikan penilaian, maka hasil penilaian anda dan juga nilai akhir akan muncul pada halaman utama. Dalam halaman ini juga termuat hasil konversi nilai akhir dengan tingkat kemampuan setiap guru.
8. Silahkan menekan tombol “logout” untuk mengakhiri sesi penilaian.