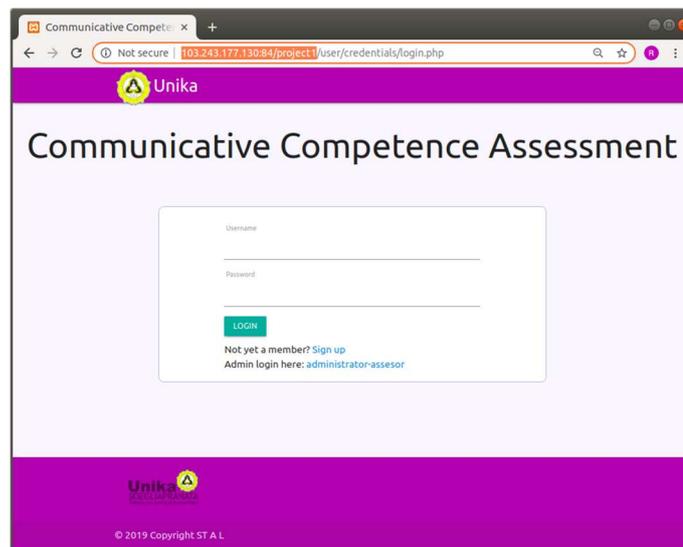


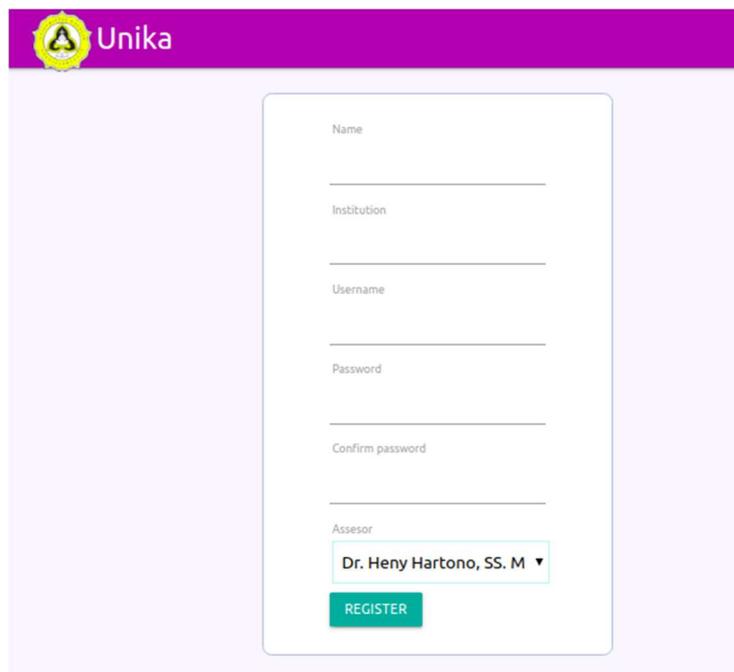
# Buku Manual Cara Menggunakan “Aplikasi Alat Ukur Kompetensi Berbahasa Inggris Berbasis Digital”

## Login untuk Pengguna/Guru

1. Buka alamat <http://103.243.177.130:84/project1> dengan menggunakan browser.



2. Jika anda belum memiliki username dan password untuk mengakses alamat ini, silahkan melakukan registrasi dengan menekan tulisan “Sign Up” yang berwarna biru di bagian bawah tombol “LOGIN”.

A screenshot of the registration page for the Communicative Competence Assessment. The page has a purple header with the Unika logo. The main content area is white and contains a registration form with fields for "Name", "Institution", "Username", "Password", and "Confirm password". There is also a dropdown menu for "Assesor" with "Dr. Heny Hartono, SS. M" selected. A green "REGISTER" button is at the bottom of the form.

3. Isi Nama, institusi, username, dan juga password sesuai kolom yang diberikan. Jangan lupa untuk

memilih nama assessor yang nantinya anda kehendaki untuk menilai anda dalam *Receptive-Productive Assessment*, dan *Performance Assessment*. Kemudian tekan tombol “REGISTER”, dan secara otomatis anda akan masuk dalam halaman penilaian *Self-Reflection Assessment*.

- Silahkan melakukan refleksi dan memberikan penilaian dengan cara memilih angka yang sesuai. Angka 1 untuk penilaian “strongly disagree”, 2=”disagree”, 3=”neutral” 4=”agree”, dan 5 untuk “strongly agree”.

	strongly disagree			strongly agree	
	1	2	3	4	5
<b>Linguistic Competence (LC)</b>					
1. I have no problem with pronunciation in english (ACC).	<input type="radio"/>				
2. My grammar and vocabulary help me to be a fluent speaker (FLU).	<input type="radio"/>				
3. I know a lot of words and terms used in my subjects (RNG).	<input type="radio"/>				
4. I can use all tenses past, present, perfect, future, active, passive with no difficulty (APP).	<input type="radio"/>				
5. When I teach in English, my students easily understand the lesson (INTL).	<input type="radio"/>				
<b>Sociolinguistic Competence (SoC)</b>					
1. I use accurate expressions when speaking to my students in the class and outside the class (ACC).	<input type="radio"/>				
2. My knowledge about English language and culture of the English native speakers helps me to be a fluent speaker (FLU).	<input type="radio"/>				
3. I keep eye contact, use facial expressions and body language appropriately when I communicate in English (APP).	<input type="radio"/>				
4. I use examples of cultural differences when I teach in English (RNG).	<input type="radio"/>				

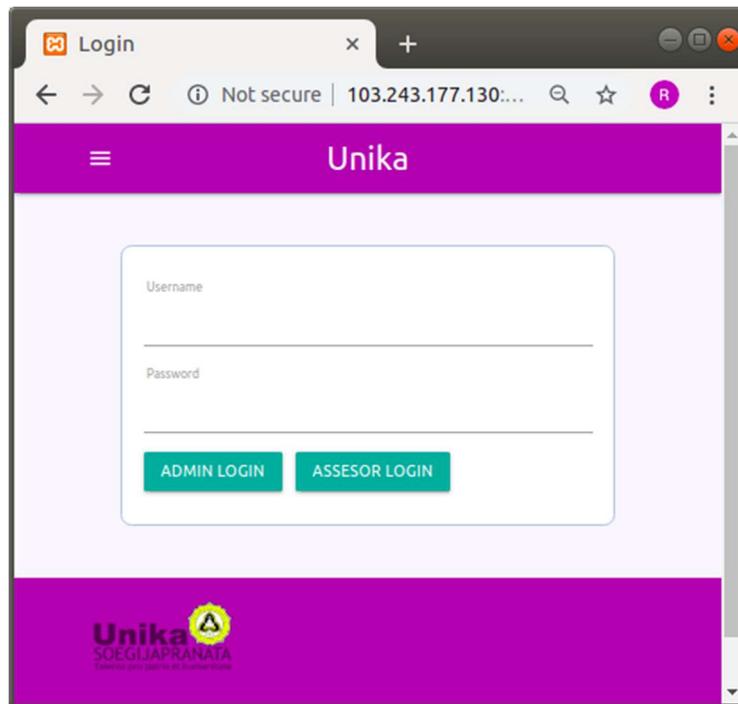
- Setelah melakukan penilaian dan menekan tombol submit, maka hasil penilaian dapat anda lihat pada halaman selanjutnya.

SELF ASSESMENT POINT	
Linguistic Competence (LC)	: 4.80
Sociolinguistic Competence (SoC)	: 4.00
Strategic Competence (SC)	: 4.40
Formulaic Competence (FC)	: 4.60
Discourse Competence (DC)	: 4.60
Interactional Competence (IC)	: 5.00
Your Avarage Point is 4.57	

Silahkan tekan tombol logout untuk mengakhiri sesi penilaian *Self-Reflection Assessment*.

**Login untuk Assessor**

1. Buka alamat <http://103.243.177.130:84/project1> dengan menggunakan browser. Dan pilih menekan tulisan “Administrator-Assessor” yang berwarna biru di bagian bawah tombol “LOGIN”.



2. Masukkan username dan password yang anda miliki, lalu tekan tombol “ASSESSOR LOGIN”.
3. Anda akan otomatis menemukan halaman utama yang berisi daftar guru yang telah anda nilai maupun yang akan anda nilai dalam *Receptive-Productive Assessment*, dan *Performance Assessment*.

NO.	NAME	INSTITUTION	ASSESMENT DATE	SELF ASSESMENT	INTERVIEW	PERFORMANCE ASSESMENT	FINAL SCORE	FINAL IMPRESSION
1.	Aku	unika	04-10-2019	3.23	3.17	2.77	3.02	Competent Communicator : Copes well but has occasional misunderstandings or makes occasional noticeable errors.
2.	ellena	sma 3	05-10-2019	3.60	4.5	4.17	4.19	Good Communicator : Copes well and performs competently.
3.	Cecilia	Soegijapranata Catholic University	07-10-2019	4.63	<a href="#">Interview</a>	<a href="#">Performance Assessment</a>	-	-
4.	lion	sma 3	07-10-2019	3.83	<a href="#">Interview</a>	<a href="#">Performance Assessment</a>	-	-
5.	ellena	sma 3	16-10-2019	3.80	<a href="#">Interview</a>	<a href="#">Performance Assessment</a>	-	-
6.	Keinarra	Brilliant jati	21-10-2019	4.57	<a href="#">Interview</a>	<a href="#">Performance Assessment</a>	-	-

4. Jika anda akan melakukan penilaian, anda dapat menekan tulisan/link yang berwarna biru, sesuai dengan nama guru yang akan anda nilai.
5. Berikut adalah halaman penilaian *Receptive-Productive Assessment*, silahkan memberikan penilaian sesuai dengan diskripsi pertanyaan yang ada.

The Receptive-Productive Assessment Of Mr./Ms. Cecilia

Guided questions for interview (approximately 10 minutes):

- Do you find it easy to teach your subject in English? Why?
- Do you only speak in English in the class?
- Is teaching in English a challenge for you? Why?

	strongly disagree				strongly agree
Interview	1	2	3	4	5
1. Speaking with accurate grammar and vocabulary (LC - ACC).	<input type="radio"/>				
2. Speaking in appropriate manner (SoC - APP).	<input type="radio"/>				
3. Speaking only in English, responding with little hesitation (SC-FLU).	<input type="radio"/>				
4. Using adequate and appropriate chunks and idioms (FC-RNG).	<input type="radio"/>				
5. Sentences are well structured (DC-APP).	<input type="radio"/>				
6. Expressing feeling and opinion clearly (IC-INTL).	<input type="radio"/>				

6. Pada halaman penilaian *Performance Assessment*, silahkan memberikan penilaian yang sesuai dengan pertanyaan yang

disediakan.

USER

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**Unika** logout

The Performance Assessment Of Mr./Ms. Cecilia

Put a tick (✓) in the column that best describes the participant's condition.  
1= strongly disagree 2=disagree 3= neutral 4= agree 5=strongly agree

	strongly disagree				strongly agree
	1	2	3	4	5
<b>Linguistic Competence (LC)</b>					
1. Have no problem with pronunciation in english (ACC).	<input type="radio"/>				
2. Fluency supported by good grammar and rich vocabulary (FLU).	<input type="radio"/>				
3. Wide range of words and specific terms (RNG).	<input type="radio"/>				
4. Use all tenses-past, present, perfect, future, active, passive-with no difficulty (APP).	<input type="radio"/>				
5. Students easily understand the lesson (INTL).	<input type="radio"/>				
	strongly disagree				strongly agree
<b>Sociolinguistic Competence (SoC)</b>	1	2	3	4	5
1. Use accurate expressions when speaking to students in the class (ACC).	<input type="radio"/>				

7. Jika anda sudah selesai memberikan penilaian, maka hasil penilaian anda dan juga nilai akhir akan muncul pada halaman utama. Dalam halaman ini juga termuat hasil konversi nilai akhir dengan tingkat kemampuan setiap guru.
8. Silahkan menekan tombol “logout” untuk mengakhiri sesi penilaian.