

APPENDIX

Indirect Request

Hints

- Sekar, I need help
- I had to finish my research report first
- I heard you have a motorbike
- If it's not too late, that would be lovely
- Lights are out just when I have to meet two important deadlines
- Tuesday and I'm not even done

Obviousness

- Mam, did you ever send me your paper? I did not get it and I hope you did not think I ignored it.
- Did you buy it?
- Did you send the new one?

Hearer-Oriented Condition

Ability

- Ica, can you come on Monday at 9.30?

- Emily, can you walk to ATM center near the guard post by 10? My husband does not know where the dorm is. Thanks.
- Can we meet before 9 a.m?
- Mam I'm sorry. I want to talk about the final exam I want to submit it yesterday I found that my friend forgot to submit it and left it in oac. Can I submit it on Monday? Thank you.
- Excuse me, mam. Sorry because I disturb you. Just want to ask, regarding ESP's task which consists of 3 members, can I join with my friend's group which is already 3? Because I did not come yesterday and I did not know who has not got a group, since we have to submit the task tomorrow morning. Thank you.
- Can I make a call Bu? Because tomorrow I will go to Jakarta and I will stay there about 2 weeks. Is it okay to talk after the next two weeks bu? I'm afraid that it will be too long.
- Sita, I will come late for legal translation. Could you let ur classmate start translating in group of 3 Notary Acts next to the one we translated last week. Thx
- It was my fault. Can you forgive me?
- Good afternoon sr.I am Debby. I want to ask..can I meet you tomorrow, sr? I want to look for my student activity card because I need it for my thesis proposal session on Wednesday. Thank you.
- Adi, can you call me? Use whatsapp.

- Hi, ms! Could you pls send me the materials of pragmatics (the ppt)?

Thanks in advance.

- Can you tell me why did you choose Pyschology as your faculty?

- Can you call me after 12?

- Dear advisee, i was wondering if you could help me put some data from quest into the excel. I need it for my presentation in Bangkok.

Willingness

- Susi, I have a paper to be submitted. Would you help me proofread?

- Prior to your KRS tomorrow, would you please help inform your classmates of the same batch to scrutinize n double check your individual accumulative subjects you have ever taken to make sure that no single subject is missed untaken. This is crucial to assure that problem associated with graduation requirement can be avoided. I would not expect your graduation to get delayed a year or more due to sloppiness of skipping subject untaken. Thanks.

- Hi Tus, as I won't be able to see u at campus, would you see me at Angela Room. Elizabeth Hospital instead tomorrow. Bring your proposal plus one article sample of similar sort.

- Would you do me a favor?

Permission

- Hello Bu. I want to ask you, may I still join thesis proposal session on Wednesday? Because my student card is still in pak Fredo and he will back to work on Monday next week.
- Hello bu Cecil, may I have the ppt (material for mid test)? thank you.
- Hello sr. I want to tell you that I need some examples of request strategies in online communication for my data analysis. As I look at my email, I found that you use a lot of request strategies to students. May I take some of them to be included into my thesis?

Suggestory Formulae

- If you don't mind..how about do the consultation on Tuesday next week? I will be in campus.

Speaker-Based Condition

Wishes

- Hello Sr. Yan. I'm Debby. I would like to copy Trosborg's theory you showed me last week. Thank you.
- Dear Bu Lili,
Here is chapter 1 for my proposal.
I hope that you can help me by giving suggestion to make this chapter getting better.

Thank you.

- Dear Bu Lili,
How are you Bu? Long time no see :p

This is my chapter 4 and 5, but actually I still get confused with chapter 4.

Hope you can give me lots of suggestions to improve my chapter 4 and 5

Thank you :)

- Dear Bu Lili,

These are my my chapter 2 and 3.

Hope you can give me some input to make these better.

Thank you.

Needs

- I need your signature for receipt.
- I need a receipt
- Sorry for disturbing your precious Saturday night mem. I just wanna ask the Research Method assignment mem. Thank you.
- Hello bu.. I wanna ask you about the articles that can help us to do the previous study (like what you said in class). Thank you.☺

Direct Request

Obligation

- You must agree that for journal publication, I will be the first author and you will be the second.
- Halo Kaka, go double check your academic book.

Performatives

- Dear fellow students, we kindly ask you to submit the following documents:

- I would like you to prepare from home another application letter.
- Kindly check
- Dear all,

Doctor said I have got to rest, therefore I ask you to read these for next week. Bear in mind that you also have got to present your group findings of Discourse Markers.

Note: You only need to read: SLIDE 62 and on.(unheded)

Imperatives

- Give me a day and I can try to find somebody.
- Good morning. Please remind friends the graphic novels workshop is at A.3.6 11.30-13.00. Please take care of attendance list by using folio paper then put it on my desk. Thx.
- Rico, please open my email.
- Hi guys. Please find attached your Monday assignment. Read it and work it out accordingly, then hand in to my email address.
- Please find attached the module and a book to read.
- Hi there, please find attached 2 files.
- Hi guys. I won't be able in the class. So, please do this assignment (see attached) and submit it next week after we make a review. As it values one meeting, it shall not discount your weekly portofolio assignment.
- Hi my speaking class. Attached is my MC script for your reference. Please think about drafting a special occasion like wedding, conference, welcoming important guest, artist show, beauty pageant, funeral

ceremony, engagement party, birthday party, etc. You do it next week by working in group to draft. MC-ing will be individual.

- Hi you all guys. Our last class will be the review of last week work and writing a professional CV. However in order for our class to last quicker, I would like you to prepare from home another application letter. This time you have got to write one on the basis of someone recommendation. So the difference just simply lies on the opening section of the cover letter. For our class reference on CV please find attached the file. I will see you on Thursday.
- Dear you all guys, please share to your classmates. This is for you to write your final assignment.
- Hi you all guys, I have been waiting for some of you have not submitted your MC scripts. As time for exam is approaching. I consider that you some of you have overlooked the importance. So here I am sending you the drafts consisting only parts of your script for your reference for tomorrow's exam. As you know you will be picking up a random lucky draw of MC topic for you to present impromptuly in 5 minute time. Please pass it on to the rest of the class.
- This is Pak Tono wish to express apology. I attempted to return to Semarang from Jogjakarta on time but due to the heavy rain and congestion I am still far away from arriving at campus to teach you legal translation. Therefore, please pass on my apology to all, but in order for me not to make up class, please do this exercise individually by looking at

the glossary of vocabulary of Legal translation terminology to value 1 meeting. Next week I will come and give you all 1st test an on vocabulary. Remember that half a semester will basically learn vocabulary. So memorization of words is compulsory. Once again my apology.

- All guys. Pls bring with you this file for today's practice
- Deb,.I sent this message yesterday but Kaka seemed not to notice. Please pass it on to all. Thanks
- Dear all, please find attached the schedule of ongoing research schedule for us to guide our research project.
- Dear all. Please share this with your group. Also, please share this with Group 4 (Ani, Theo, Veve, Titin) and Group 11 (Tomas, Lukas, and Danirl). I don't have their email addresses.
- Please share the poster template.
- Here is the material. Please share with Titin, Cella, the rest. Good luck guys!
- Dear students.We will have no class tomorrow since I have "penerjunan KKU" and have to be in Kelurahan Gajahmungkur. Please review all the lessons for midterm.
- Please view this video for mid term.
- Hello! Attached is the material for Interpreting next week. It is Interpreting for Medical Services. Please share with your friends/classmates
- Dear all,

To make it easier for me to locate and identify the file,
please name your file like this:

Name Proposal Date or Name Thesis Date

The date is when you send the file to me. This will be useful when you fill out the Kartu Bimbingan later on. Ok?

e.g

Yoyo_Thesis_May6

Kaka_Proposal_May7

Rina_Proposal_May7

Sissy_Proposal_May10

Bagas_Proposal_May7 and so on. Please work hard and don't be discouraged by comments or responses. Nothing is perfect.

- Dear Rachel, I believe that what you sent to me is a draft, not the final version. I read it already and made a lot of notes (hope they do not make you confused). It's a suggestion. You can take it or you can leave it. Take a look at it and good luck.
- Rachel, It's not about I am interested or not in reading your paper. I must read it, right? Unfortunately, I have no more time to give you feedback. If you still want to revise it, I suggest that you do it and submit it to me on the day of the final test or the day before. As I told you, read and reread your paper before you submit it to me. But if you do not think that you need to revise it, I consider it as the final version of your paper. Let me know about this.

- Please drop in your documents in the box labelled with your batch on Thursday, August 25, 2016 at the latest, in OAC.
- Ms. Lestari said that she needs to meet you. Move your ass, sloth!
- Please read the synopsis and touch the “Like” button.
- I need more than your thumbs. Comment please.
- Please read the enclosed articles with the hope that those can inspire your proposal. I am hoping that this will become a good scholarly article. You must agree that for journal publication, I will be the first author and you will be the second.
- Please read non-probability sampling especially “Convenience & Purposive Sampling” as your research is within the domain of qualitative research.
- Kak, I just sent you the transcript. Please find attached.
- Reorganize chapter 4. Use one table
- Dinda, come tomorrow at 4. We need to talk.
- Look at the last slides for qualitative method assignments. I also attach an example of observation protocol and interview protocol (not the questionnaire). Choose ONE of them.
- Hi all,

Pls receive the discourse materials for today and next week.

2 PPTs

1 Conversation transcript

1 sample of research on DM for your future reference

Pls read the power point again about Discourse markers, Fillers, and Backchannels.

Then in group, analyze the conversation transcript in terms of the three devices and try to determine what the devices function in the conversation.

- Hi all, I am sending you many pdf files of discourse research report. Get together in group of the same interest and read, then share with members your reading of thr text. If you already read the full report so what can u imagine about the proposal was likely look like.

See the:

1. Background

2. Theory

3. Methodology (types of resrach, research method, research subject or object of investigation, reserach procedure, and procedure of data analysis).

These three are exactly what you will be doing individually to get your final task marked.

- Dear my discourse class,

Pls accept my apology as I have to be in Univ of Indonesia for translation workshop. I told you last week that your first two week job was reading the module. For the 3rd week assignment pls see attached a discourse research article to read. All you have to do here is working in group of max 3 deciding in which/what approach these

two discourses research have been done, ed, CA, pragmatics, CDA, genre, etc.

Next week present to the classroom by showing the evidence of your decision, in terms of theory, methodology and data/finding

I can't wait to see you in the classroom next week. Take care all.

- Dear all,

Pls find attached

1. PPT on transitivity
- 2 pdf transitivity
3. Sample speech

Task: using Transitivity principles analyse the speech to be presented next Thursday.

- dear all,

please help me to pass this assignment to others.

especially the one who have not write their email adress to me.

thanks.

- Dear all,

I am sending you the ppt of Gender Studies.

Please study them to be able to answer the questions in the mid term test.

The midterm test will consist of 50 points that should be done in 20 minutes. Closed book exam. The passing grade is 80%.

We will do the test in the language lab instead of HC B 1.3.

Prepare yourself well.